



## INSPECTIONS DIVISION

### PROGRAMS

	2004-05 Actual	2005-06 Budget	2006-07 Adopted	2007-08 Projected
<b>Administration</b>				
Responsible for overall Inspections administration, the interpretation and application of the North Carolina State Building Code and the approval of building plans, drawings, etc.				
<i>Appropriation</i>	590,935	650,160	<b>606,379</b>	619,376
<i>Full Time Equivalent Positions</i>	3	3	<b>2</b>	2
<b>Building Inspections</b>				
Protects the lives, health and property of Greensboro citizens through enforcement of the North Carolina State Building Code (general construction, plumbing, heating and electrical) and portions of the Zoning Ordinance.				
<i>Appropriation</i>	2,236,928	2,316,524	<b>2,469,676</b>	2,559,339
<i>Full Time Equivalent Positions</i>	37	37	<b>39</b>	39
<b>Local Ordinance Inspections</b>				
Protects citizen safety and welfare through enforcement of the Local Housing Ordinance, the Junked/Abandoned Vehicle Ordinances and Property Cleanliness Ordinances.				
<i>Appropriation</i>	1,121,997	1,208,910	<b>1,206,286</b>	1,243,825
<i>Full Time Equivalent Positions</i>	14.25	14.25	<b>13.25</b>	13.25

### Departmental Goals & Objectives

- Achieve 95% satisfaction response on customer surveys.
- Inspect and issue 19,200 Certificates of Occupancy and repair 5,000 units to standard condition.
- Review all plans submitted for permits within committed deadline.
- Remove 100% of tagged abandoned vehicles within 7 days.
- Bring into compliance 75% of houses with Minimum Housing Code violations within 180 days of original inspection.
- Provide same day service for 90% of requested trade inspections.
- Present for action by Housing Commission all substandard properties that remain closed and/or unrepaired twenty-four months after first notice of non-compliance.
- Maintain average response time for resolving complaints at or below 24 hours.
- Upon finding new construction to be in compliance with State Building Code, issue Certificate of Occupancy within 2 days.
- Maintain fees at a level to recover 80% of cost of the Inspections Division, excluding Local Ordinance.
- Benchmark personnel resource allocation and compare to other major N. C. Cities.

## PERFORMANCE MEASURES

	2004-05 Actual	2005-06 Budget	2006-07 Projected	2007-08 Projected
<b>WORKLOAD MEASURES</b>				
• Total number residential plans reviewed	750	740	<b>740</b>	740
• # of inspections on closed dwellings/units	1,300	1,131	<b>1,200</b>	1,200
• # of inspections performed by LOE	27,000	27,226	<b>28,000</b>	28,000
• # of commercial plans reviewed	980	921	<b>925</b>	925
• # of vehicles towed	1,700	1,710	<b>2,000</b>	2,000
<b>EFFICIENCY MEASURES</b>				
• Average cost per permit	\$88.00	\$95.00	<b>\$95.00</b>	\$95.00
• Average number of inspections per week				
• Trades	74	76	<b>76</b>	76
• LOE	48	50	<b>55</b>	55
• Average cost per inspection				
• Trades	\$29.50	\$32.00	<b>\$32.00</b>	\$32.00
• LOE	\$41.00	\$45.00	<b>\$45.00</b>	\$45.00
<b>EFFECTIVENESS MEASURES</b>				
• % abandoned vehicles removed w/in 7 days	100%	100%	<b>100%</b>	100%
• % of closed units submitted to Commission	100%	100%	<b>100%</b>	100%
• % of plans reviewed in committed time	94%	94%	<b>94%</b>	94%

## BUDGET SUMMARY

	2004-05 Actual	2005-06 Budget	2006-07 Adopted	2007-08 Projected
<b>Expenditures:</b>				
Personnel Costs	2,870,326	3,056,990	<b>3,119,888</b>	3,236,837
Maintenance & Operations	1,079,534	1,118,604	<b>1,162,453</b>	1,185,703
Capital Outlay	0	0	<b>0</b>	0
Total	3,949,860	4,175,594	<b>4,282,341</b>	4,422,540
Total FTE Positions	54.25	54.25	<b>54.25</b>	54.25
<b>Revenues:</b>				
Licenses/Permits	2,315,603	2,302,965	<b>3,259,250</b>	3,363,250
User Charges	254,448	175,800	<b>188,200</b>	188,200
All Other	131,250	65,985	<b>66,935</b>	66,935
Subtotal	2,701,301	2,544,750	<b>3,514,385</b>	3,618,385
General Fund Contribution	1,248,559	1,630,844	<b>767,956</b>	804,155
Total	3,949,860	4,175,594	<b>4,282,341</b>	4,422,540

## BUDGET HIGHLIGHTS

- FY 06-07 Budget is increasing by nearly \$107,000 over the previous year; an increase of 2.6%.
- In order to reduce the amount of General Fund funding required to balance the budget, over \$1 million in fee increases (when compared to the Recommended Budget) were implemented. The additional revenue will be generated through new charges for Engineer's Bid Documents and increases to Inspections Fees and Permit Fees.

